

Overview: Working under the supervision of the Director of Sport and within the goals of Sport Department business unit, the Sport Manager: Education and Certification (E&C) is primarily responsible for ensuring World Lacrosse members have opportunity and access to educational resources, programs, and certifications.

Primary Responsibilities: The E&C allocates up to 75% of their time engaged in the following:

- **Athlete Development:** In direct collaboration with the Director of Sport or their designee(s), the E&C...
 - Plans, develops, and delivers educational tools, resources, and experiences that actively engage and enrich the lacrosse athlete for prospective, current, and retired athletes.
 - Leads ad-hoc, volunteer working groups for developing content and curriculum for athlete development.

- **Coach Development:** In direct collaboration with the Director of Sport or their designee(s), the E&C...
 - Plans, develops, and delivers educational tools, resources, and experiences that actively engage and enrich lacrosse coaching for prospective and current lacrosse coaches.
 - Leads ad-hoc, volunteer working groups for developing content and curriculum for coach development.
 - Designs, implements, and manages a multi-level coach certification program.
 - Collaborates with WL Member NGBs and the existing network of WL trained coach developers to schedule, host, and deliver educational experiences in partial fulfillment of WL certification requirement(s).
 - Designs and leads professional development opportunities for the existing network of WL trained coach developers.
 - Liasés with and/or leads WL Member NGBs in their domestic coach development initiatives.
 - Collaborates with WL Member NGBs in helping them achieve WL Curriculum Certification of their domestic coach development programs.
 - Maintains accurate data related to coach development and certifications.
 - Prepares and submits bi-annual reports on the following:
 - Learning Management System (LMS) usage
 - Education/Training activities
 - Certifications
 - Accurately tracks and manages the Athlete, Coach, and Officials Development budgets within the Sport Development budget.

- **Officials Development:** In direct collaboration with the Technical Director, Director of Sport or their designee(s), the E&C...



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- Plans, develops, and delivers educational tools, resources, and experiences that actively engage and enrich lacrosse officiating for prospective and current lacrosse officials.
- Liases with and/or leads Technical working groups for developing content and curriculum for officials' development.
- Designs, implements, and manages a multi-level officials certification program for domestic and international officials.
- Leads the development a bi-yearly Officials Developer Academy, designed to empower leaders across the WL membership to implement domestic officials development activities.
- Designs and leads professional development opportunities for the network of WL trained officials developers.
- Liases with and/or leads WL Member NGBs in their domestic officials development initiatives.
- Maintains accurate data related to officials development and certifications.
- Prepares and submits bi-annual reports on the following:
 - Learning Management System (LMS) usage
 - Education/Training activities
 - Certifications
- Accurately tracks and manages the Athlete, Coach, and Officials Development budgets within the Sport Development budget.

Secondary Responsibilities: The E&C allocates up to 25% of their time engaged in the following:

- Supports and/or leads Sport Development activities
 - Supports the Sport Development business unit with “in the field” development activities.
 - Examples may include: Athlete Development, Coach Development, and Officials Development opportunities
 - Responsibilities in this area are subject to the individual skill set, expertise, geography, and specific opportunity needs.
- Support of other World Lacrosse business units.
 - On an as requested and approved basis, the E&C supports other business units.
 - Examples may include: Events, Communications, and Operations.
 - Responsibilities in this area are subject to the individual skill set, expertise, geography, and specific opportunity needs.
- Other duties as assigned from time to time.

Required Skills:

- Highly proficient in written and oral communication.
 - The E&C is the front facing WL staff member for all education and certification programs. As such the E&C needs to be able to effectively communicate with



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multiple audiences, including NGB Officials, WL Board, WL Committees, Subject Matter Experts, and WL Staff.

- Strong attention to details
 - The E&C is highly organized and able to accurately maintain and track data related to WL Education and Certification programs.
- Critical Thinking and Problem Solving
 - The E&C will face a variety of scenarios where there is no “one size fits all solution.” They must be able to find ways to meet World Lacrosse and members needs in deploying fiscally responsible and practical solutions.
- Ability to work nights and weekends
 - WL has members in 80+ countries around the world, who are primarily managed by volunteers. The E&C will need to be flexible in their schedule to ensure they are available at times that are convenient for everyone.
- Ability to travel domestically and internationally for extended periods of time

Educational Requirement(s):

- Strong consideration will be given to candidates with a demonstrable history of success in the Primary Responsibilities.
- Knowledge of lacrosse, lacrosse coaching, and lacrosse officiating are desirable, but not required.
- Bachelor’s Degree in Education, Sport Management, or equivalent is beneficial but not required.

Salary Range: USD \$50,000 – \$70,000 per year.

Location: As the international federation for the sport of lacrosse and with a presence in over 80 countries, this World Lacrosse position can be located as desired and agreed between the successful candidate and World Lacrosse.

WL Anti-Discrimination Statement: World Lacrosse(WL) endorses diversity, supports equal rights, and does not advocate, support or practice discrimination based on race, ethnicity, religious/non-religious beliefs, age, nationality, national origin, language, gender, trans status, sexual or romantic orientation, family status, including marriage or pregnancy status, education, socio-economic status or differences in ability including neurodiversity, whether covered by applicable legislation or not, except where affirmative action may be required to redress individual or social handicaps of people from disadvantaged groups.